



## ADVISORY COMMITTEE ON OFF-CAMPUS STUDY

### PETITION FOR WAIVER OF THE 2.7 MINIMUM G.P.A. REQUIREMENT FOR OFF-CAMPUS STUDY

**DEADLINE: FEBRUARY 20**

#### **PETITION GUIDELINES:**

Colby's policy states that you must have a cumulative G.P.A. of at least 2.7 by the end of the January before you intend to apply. You must maintain this minimum cumulative G.P.A. prior to departure or your approval will be withdrawn. In addition, you must not be on any kind of probation (academic or social). Please note that a GPA of 2.7 does not guarantee your admission to any program; most programs have G.P.A. requirements higher than 2.7.

Petitions to waive this requirement will be approved at the discretion of the Off-Campus Study Advisory Committee and within the space constraints of the enrollment goals of the College. The selection criteria on which petitions will be judged are listed below.

If your petition is successful, your approval will be contingent upon obtaining a 2.7 semester (not cumulative) G.P.A. in the spring. If you do not meet this condition, your approval may be withdrawn.

If your petition is approved you may not automatically be approved for the semester of your choice.

#### **YOUR PETITION TO THE OCS ADVISORY COMMITTEE SHOULD INCLUDE:**

1. The **completed and submitted online Colby Application for Approval form** for a specific program. The petition must be made for one specific program, not general permission to go abroad.
2. A **statement of petition (approx. 500 words)** within the online application form which addresses the issues listed below. Petitions will be considered on the basis of how successfully the student has demonstrated the following:
  - The reasons for the low G.P.A and evidence that progress is already underway;
  - Evidence that the benefits of off-campus study outweigh the advantages of staying at Colby and improving the G.P.A.;
  - A compelling academic reason or reasons for off-campus study, supported by the major advisor(s).
3. A GPA Petition **Faculty Recommendation** form in which a faculty member chosen by the student indicates his/her recommendations about the student's abilities. (This form will be received via email once the student selects the faculty member's name or on paper from the student). This faculty member may or may not be the student's advisor, but the advisor must also sign the application form as per the usual process, and must indicate his or her recommendations in a brief statement within the form or in an e-mail to OCS.

Please note: **Students are allowed to petition the OCS Advisory Committee one time only.** Please be sure that you make the best case you possibly can in your initial submission, including faculty recommendations and any additional input you may deem useful by supportive faculty members. The entire petition must be complete before it is given to the committee.

\* No additional information will be considered after the original submission date.